



ANNUAL GENERAL MEETING

AGENDA 2024

For the Kingsland Business Society Incorporated, known as The Fringe District

Held Nectar Bar, above The Kingslander – 470 New North Road.

Tuesday 29 October 2024 at 6:30pm

1. Welcome and introductions.

2. Attendance and apologies

[RESOLUTION 1: That apologies be received](#)

3. Confirmation of Minutes from previous AGM.

- Present 2023 AGM minutes for confirmation.

[RESOLUTION 2: That the provisional minutes of the previous AGM held Tuesday 24 October 2023 be confirmed as a true and correct record of the business transacted.](#)

4. Presentation of Chairperson's report

- (a) Present Chairperson's Report for period 1 July 2023 - 30 June 2024

[RESOLUTION 3: That the Chairperson's Report for 2023 - 2024 be received.](#)

5. Presentation of Treasurer's report

- (a) Annual Financial Statements, Performance Report and Audit to 30 June 2024

[RESOLUTION 4: That Kingsland Business Society Inc. receive and approve the Annual Financial Statements, Performance report, and Audit as at 30 June 2024.](#)

- (b) Proposed Budget for 1 July 2025 to 30 June 2026.

[RESOLUTION 5: That Kingsland Business Society Inc. move to approve the following financial year \(2025-2026\) draft budget which includes a BID targeted rate grant amount of \\$245,067.90. There is no increase to the BID targeted rate grant for 2025-2026 financial year.](#)

We further ask the Albert Eden Local Board recommend to the governing body the amount of \$245,067.90 be included in the Auckland Council draft 2025-2026 annual budget consultation process.

6. Presentation of Manager's report

- Present a review of activities for the period 1 July 2023 - 30 June 2024.

[RESOLUTION 6: That the Manager's Report for 2023-2024 be received.](#)

7. Presentation of the Business Plan 2025/2026

[RESOLUTION 7: That the business plan for the 2025/2025 be approved.](#)

8. Election of Executive Committee

- (a) **Committee nominations** - to elect up to 11 members to the Executive Committee (see Kingsland Business Society Inc. constitution rule 14).

The following current committee members have put forward their nomination for the 2024/2025 term. Nomination information is included in this communication, see page 3.

Kate Simkiss to the Executive Committee for 2024/2025
Rachel Hawes to the Executive Committee for 2024/2025
John Arkley to the Executive Committee for 2024/2025
Steve Gillett to the Executive Committee for 2024/2025
Sanjay Jamnadas to the Executive Committee for 2024/2025.
Gavin Rowe, to the Executive Committee for 2024/2025.
Phil Clark, to the Executive Committee for 2024/2025.

Gavin Rowe, as Treasurer to the Executive Committee for 2024/2025.
Steve Gillett, as Chairperson to the Executive Committee 2024/2024.

[RESOLUTION 8\): to appoint the executive committee for 2024/2025.](#)

- b) **Chairperson** – will be elected by a general member vote from the Executive Committee appointed in item 8a above.

[RESOLUTION 9, a\): to appoint the Chairperson for 2024/2025](#)

[RESOLUTION 9, b\): Continue to elect the Chairperson by a general member vote for the following year's election \(2025 AGM\) and all subsequent elections.](#)

- c) **Treasurer and Secretary** – at the 2023 AGM the membership agreed to elect and or appoint the Treasurer and Secretary by the Executive Committee at their next meeting.

9. Appointment of Auditor for the financial year ended 30 June 2025.

[RESOLUTION 10: Appoint Dellows as auditor for the 2024/2025 financial year.](#)

10. General Business

11. Nomination Information;

Committee nominations (copied from KBSI constitution)

15. ELECTION OF MEMBERS TO EXECUTIVE COMMITTEE

15.1 Nominations of candidates for election as members of the Executive Committee:

15.1.1 shall be made in writing, signed by two Full Members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination); and

15.1.2 shall be delivered to the Secretary of the Association not less than seven days before the date fixed for the holding of the Annual General Meeting at which the election is to take place.

15.2 If insufficient nominations are received to fill all vacancies, the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting.

15.3 If insufficient further nominations are received, any vacant positions remaining shall be deemed to be casual vacancies.

15.4 If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

15.5 If the number of nominations received exceeds the number of vacancies to be filled a poll shall be held.

15.6 Any such poll shall be conducted at the Annual General Meeting in such usual and proper manner as the Executive Committee may direct.

15.7 In the event of an equality of votes between two or more candidates an exhaustive poll will be held to determine the person elected.

16. CHAIRPERSON AND SECRETARY

16.1 The election of a member of the Executive Committee as the Chairperson may be made either by a general member vote at the Annual General Meeting or by the Executive Committee at its first meeting following the Annual General Meeting. The decision whether an election is made at the Annual General Meeting, or by the Executive Committee, is made at an Annual General Meeting, with that decision taking effect for the purposes of the following year's election, and at all subsequent elections unless changed by vote at an Annual General Meeting (again with effect from the following year's election).

16.2 The election of the Chairperson shall be conducted by such standard voting method (for example poll or show of hands) as is appropriate given the number of candidates and whether the election is being made at an Annual General Meeting or a meeting of the Executive Committee.

16.3 The Executive Committee shall appoint or elect one Member or Association employee as the Secretary of the Association.

16.4 If the Local Board Representative is a member of the Executive Committee he or she may not:

16.4.1 be the Chairperson or the Secretary; or

16.4.2 vote on the election of the Chairperson or Secretary.

16.5 It is the duty of the Secretary to keep minutes of:

16.5.1 all elections and appointments of Officers and members of the Executive Committee;

16.5.2 the names of members of the Executive Committee present at each Executive Committee meeting and General Meeting; and

16.5.3 all proceedings at Executive Committee meetings and General Meetings.

16.6 Minutes of proceedings at a meeting shall be signed by the Chairperson of the meeting or by the Chairperson of the next succeeding meeting.

17. TREASURER

17.1 The election of a member of the Executive Committee as Treasurer may be made either by a general member vote at the Annual General Meeting or by the Executive Committee at its first meeting following the Annual General Meeting. The decision whether an election is made at the Annual General Meeting, or by the Executive Committee, is made at an Annual General Meeting, with that decision taking effect for the purposes of the following year's election, and at all subsequent elections unless changed by vote at an Annual General Meeting (again with effect from the following year's election).

17.2 The election of the Treasurer shall be conducted by such standard voting method (for example poll or show of hands) as is appropriate given the number of candidates and whether the election is being made at an Annual General Meeting or a meeting of the Executive Committee.

17.3 If the Local Board Representative is a member of the Executive Committee he or she may not:

17.1.1 be the Treasurer; or

17.1.2 vote on the election of the Treasurer.

17.4 Despite Rules 17.1 and 17.2, in the event that no member of the Executive Committee is qualified, and wishes, to act as Treasurer, the Executive Committee may engage a professionally qualified person (not necessarily a member of the Association) to act as Treasurer of the Association.

17.5 It is the duty of the Treasurer of the Association to ensure that:

17.5.1 all money due to the Association is collected and received and all payments authorised by the Association are made;

17.5.2 correct books and accounts are kept showing the financial affairs of the Association including full details of all receipts and expenditure connected with the activities of the Association.